**DOCUMENTS REQUIRED FOR REVIVAL / TRANSFER OF PENSION**

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| **S N** | **Documents** | **Remarks** |
| 1. | Application for transfer / revival of pension from widow. |  |
| 2. | 4-Passport size Photographs of deceased officer / official. |  |
| 3. | 4-Passport size Photographs of widow |  |
| 4. | Copy of CNIC of employee |  |
| 5. | Copy of CNIC of widow |  |
| 6. | 3-Sets each containing the specimen signature of widow. |  |
| 7 | 3-Sets each containing left / right hand thumb & finger impression of widow. |  |
| 8 | Address & Account number of Bank of widow. |  |
| 9 | Permanent Residential Address of widow. |  |
| 10 | List of Family Members |  |
| 11 | Option form for Direct Credit System |  |
| 12 | Indemnity Bond on Stamp Paper |  |
| 13 | No-Marriage, Only Widow Certificate and Non Separation Certificate on an affidavit dully signed by the witnesses and verified by Notary Public / Oath Commissioner. |  |
| 14 | Death Certificate issued by NADRA |  |
| 15. | Copy of PPO / Pension Book |  |
| 16 | Office order regarding retirement |  |
| 17 | Last Pay Slip |  |
| 18 | Last Pay Certificate |  |
| 19 | 3-Sets of Left / Right Hand Thumb Impressions. |  |

 **Note:**

1. All the performas / specimen may be downloaded from PMD’s website.
2. All the pension papers are in triplicate.
3. All the documents must be attested.
4. All the certificates must be verified by the concerned DDO.
5. Option form for DCS & Indemnity Bond must be verified by the concerned Bank Manager and their copies must be attested by the DDO.
6. Copies of affidavits must be attested.
7. Left Hand Thumb & Finger Impressions for Male applicants & Right Hand Thumb & Finger Impressions for Fe-male applicants.