**DOCUMENTS REQUIRED FOR INVALID / MEDICAL RETIREMENT PENSION**

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| **S N** | **Documents** | **Remarks** |
| 1 | Pension Paper CSR-25 [Revised -2019]. |  |
| 2 | 3-Passport size Photographs. |  |
| 3 | Copy of CNIC of employee |  |
| 4 | Copy of CNIC (Next of Kin of Account holder for DCS use) |  |
| 5 | Last Pay Certificate |  |
| 6 | Last Pay slip |  |
| 7 | 3-Sets each contain the specimen signature. |  |
| 8 | 3-Sets each containing left / right hand thumb & finger impression. |  |
| 9 | Permanent Residential Address |  |
| 10 | Address & Account number of Bank |  |
| 11 | A copy of Cheque book leaf (for IBAN No.) |  |
| 12 | FRC Issued by NADRA |  |
| 13 | List of Family Members |  |
| 14 | NOC regarding any Loan Issued by DDO |  |
| 15 | Certificate regarding Govt. dues/Govt. accommodation  |  |
| 16 | Certificate regarding Govt. dues/articles  |  |
| 17 | Certificate regarding non-Payment of anticipatory pension |  |
| 18 | Certificate regarding DOB, DOJ, DOR, EOL etc. |  |
| 19 | Application / Option for grant of 35% Commutation |  |
| 20 | Prescribed from ‘A’ for commutation in lieu of 35% gross pension surrendered |  |
| 21 | Declaration under Article 920[1]CSR |  |
| 22 | Option form for Direct Credit System |  |
| 23 | Indemnity Bond on Stamp Paper |  |
| 24 | Medical Board Report |  |
| 25 | Disability Report Certificate  |  |
| 26 | Original Services Book  |  |
| 27 | Office Order regarding retirement/Medical board |  |

 **Note:**

1. All the performas / specimen may be downloaded from PMD’s website.
2. All the pension papers are in triplicate.
3. All the documents must be attested.
4. All the certificates must be verified by the concerned DDO.
5. Option form for DCS & Indemnity Bond must be verified by the concerned Bank Manager and their copies must be attested by the DDO.
6. Copy of the service book must be attested by the DDO.
7. Last Pay Certificate & Certificate regarding loan should be made as per last date of service.
8. Certificate regarding litigation & disciplinary case should be issued by Establishment Section, Islamabad.
9. Left Hand Thumb & Finger Impressions for Male applicants &Right Hand Thumb & Finger Impressions for Fe-male applicants.